



भा.कृ.अनु.प - केंद्रीय कन्द फसल अनुसंधान संस्थान

(भारतीय कृषि अनुसंधान परिषद, कृषि और किसान कल्याण मंत्रालय, भारत सरकार)
श्रीकारियम, तिरुवनन्तपुरम - 695 017, केरल, भारत



ICAR - CENTRAL TUBER CROPS RESEARCH INSTITUTE
(Indian Council of Agriculture Research, Ministry of Agriculture and Farmers Welfare, Govt. of India)
Sreekariyam, Thiruvananthapuram - 695 017, Kerala, India



F. No 43-6/2019-Store (Vol-II)

Date: 02.09.2020

ई- प्रॉक्यूरमेंट के माध्यम से निविदा आमंत्रित करने के लिए सूचना

NOTICE FOR INVITING TENDER THROUGH E-PROCUREMENT

आईसीएआर-सीटीसीआरआई, श्रीकारियम, तिरुवनन्तपुरम-695017 में कृषि संबंधी कार्यों के लिए दो बोली प्रणाली के तहत प्रतिष्ठित फर्मों से ऑनलाइन बोली आमंत्रित की जाती हैं। मैन्युअल बोलियां स्वीकार नहीं की जाएंगी।

निविदा दस्तावेज सीपीपीपी की ई-प्रोक्योरमेंट वेबसाइट से डाउनलोड किए जा सकते हैं <https://eprocure.gov.in/eprocure/app> नीचे दिए गए कार्यक्रम के अनुसार;

Online Bids are invited from the reputed firms **under two bid system** for **JOB WORK CONTRACT FOR AGRICULTURAL OPERATIONS WORKS AT ICAR-CTCRI FARM LOCATED AT SREEKARIYAM, THIRUVANANTHAPURAM-695017**. Rate shall be quoted in the Microsoft Excel sheet uploaded as BOQ on the CPP Website (on CPP site <https://eprocure.gov.in/eprocure/app>). **Manual bids will not be accepted.**

Tender documents may be downloaded from e-Procurement website of CPPP <https://eprocure.gov.in/eprocure/app> as per the schedule as given in CRITICAL DATE SHEET as under:-

टेंडर नं/ Tender No	43-6/2019-Store(Vol-II)
जारी/ प्रकाशन करने की तिथि और समय/ Date and Time for Issue/Publishing	04.09.2020 at 14.00pm
दस्तावेज डाउनलोड/ बिक्री प्रारंभ दिनांक और समय/ Document Download/Sale Start Date and Time	04.09.2020 at 14.30pm
बिड प्रस्तुत करना प्रारंभ दिनांक और समय/ Bid Submission Start Date and Time	05.09.2020 at 10.00am
बोली प्रस्तुत करने की अंतिम तिथि और समय/ Bid Submission End Date and Time	02.10.2020 at 03.00pm
बोलियों के खुलने की तारीख और समय/ Date and Time for Opening of Bids	03.10.2020 at 03.30pm
संचार के लिए पता/ Address for Communication	Director ICAR-Central Tuber Crops Research Institute Sreekariyam, Thiruvananthapuram Kerala-695017

Tender ID - 2020_DARE_581496_1 सहायक प्रशासनिक अधिकारी/Asst. Administrative Officer

Annexure-I

INSTRUCTIONS FOR ONLINE BID SUBMISSION

1. The tender form/bid documents may be downloaded from the website: <https://eprocure.gov.in/eprocure/app>. Online submission of Bids through Central Public Procurement Portal (<https://eprocure.gov.in/eprocure/app>) is mandatory. Manual/Offline bids shall not be accepted under any circumstances.
2. Tenders/bidders are requested to visit website <https://eprocure.gov.in/eprocure/app> regularly. Any changes/modifications in tender enquiry will be intimated by corrigendum through this website only.
3. In case, any holiday is declared by the Government on the day of opening, the tenders will be opened on the next working day at the same time. The ICAR-CTCRI reserves the right to accept or reject any or all the tenders.
4. The interested Firms are not required to deposit any tender fee.
5. The interested Firms are required to deposit (in original) Earnest Money (EMD) of the amount mentioned against items in the form of Demand Draft/Bankers Cheque from any of the Commercial Bank in favour of '**ICAR Unit-CTCRI**' payable at Thiruvananthapuram may be addressed to the **Director, ICAR-Central Tuber Crops Research Institute, Sreekariyam, Thiruvananthapuram, Kerala-695017** on or before bid opening date and time as mentioned in the Critical Date Sheet. **EMD exemption allowed the eligible firms as per Govt. rules.**
6. The firm should send the Original brochures of the product and may be addressed to the **Director, ICAR-Central Tuber Crops Research Institute, Sreekariyam, Thiruvananthapuram, Kerala-695017** on or before bid opening date and time as mentioned in the Critical Date Sheet.
7. Bidder need not to come at the time of Technical as well as Financial bid opening at ICAR-CTCRI. They can view live bid opening after login on CPP e-Procurement Portal at their remote end. If bidder wants to join bid opening event at ICAR-CTCRI then they have to come with bid acknowledge slip that generates after successfully submission of online bid.

The Firms are also required to upload copies of the following documents:-

• **TECHNICAL.**

- (a) Copy of Earnest Money Deposit(EMD).
- (b) Copy of Registration Certificate issued by any Government Agency.
- (c) Copy of Employee EPF registration certificate.
- (d) Copy of Employee ESI registration certificate issued by local Govt. etc.
- (e) Copy of Income Tax PAN allotted by the Income Tax Dept.
- (f) Copy of GST Certificate allotted by GST department.
- (g) Self declaration/undertaking that the agency is not blacklisted by any organization as per **Annexure-III**.
- (h) Copy of the certified financial statements(balance sheet & profit and loss account) or duly certified statement by Chartered Accountant showing at least Rs 50 lakh annual turnover of the firm for last three financial years 2017-18, 2018-19 & 2019-20).
- (i) Nos. of staff/supervisors registered under ESI & EPF separately. Minimum 50 nos (Staff/Supervisors) required with their ESI & EPE contributions. Documentary proof of vouchers to be required and may be uploaded.
- (j) Last three years continuous experience of the firm in the field of providing such services in Central Govt. establishment/Autonomous bodies of Govt. of India/ Corporations of Govt. of India/reputed public or private organizations. Provide the details in enclosed tabular form as per **Annexure-IV**.
- (k) Duly certified copies of the satisfactory services where the Tenderer is providing the services for the last three years.
- (l) Tender acceptance letter as per **Annexure-V**.

• **FINANCIAL BID.**

- (a) Price Bid as BoQ_XXXX.xls


Asst. Administrative Officer (Store)

TERMS AND CONDITIONS

1. Online Tenders are hereby invited from experienced and eligible Service Providers for **PROVIDING JOB WORK CONTRACT FOR VARIOUS AGRICULTURAL OPERATIONS WORKS AT ICAR-CTCRI FARM LOCATED AT SREEKARIYAM, THIRUVANTHAPURAM-695017** as per the schedule of work enclosed (Annexure-II) for a period of one year from the date of execution of the contract and may be extended for another 12 months at a time subject to a maximum duration of 3 years during the period of contract on such terms and conditions as are mutually agreed upon and also subject to the necessary approval of the Competent Authority.
2. Service provider should submit details of the organizations to whom they have extended similar service in the recent past as well as present. Service provider should be registered under the provision of Contract Labour (Regulation & Abolition Act, 1970) and shall be responsible for fulfilling all obligations under various labour laws as applicable and amended from time to time.
3. The terms and conditions of the contract which will govern any contract made are those contained in the General conditions of contract applicable to the contracts placed by the ICAR and by the Research Institutes of the Council and the special terms and conditions detailed in the Tenders forms and its schedules. Please submit your rates in the Tenders form if you are in a position to furnish the requisite services in accordance with the requirements stated in the attached schedules.
4. **An Earnest Money (EMD) of Rs 85,000/-** must be deposited in the form of Demand Draft/Bankers Cheque in favour of 'ICAR Unit- CTCRI' payable at Thiruvananthapuram. The particulars of the earnest money deposited must also be **superscribed on the top of the envelope by indicating the draft number and date, failing which the Tenders will not be opened.** However, EMD exemption allowed the eligible firms as per Govt. rules. The EMD will be refunded to the unsuccessful tenders as promptly as possible whereas in the cases of successful tender, EMD will be refunded after deposition of Security Deposit in the form of Demand Draft.
5. The Service provider should pay the Minimum wage fixed by Central Govt. of India/State Govt. whichever is higher should be paid to the personnel deployed; the rate may be quoted accordingly.
6. The tenderer is being permitted to give Tenders in consideration of the stipulations on his part that after submitting his tenders, he will not resale his offer or modify the terms and conditions thereof. If the Tenderer fail to observe and comply with the foregoing stipulation the aforesaid amount of EMD will be forfeited by the ICAR-CTCRI. In the event of the offer made the Tenderer not being accepted, the amount of earnest money deposited by the Tenderer will be refunded to him after he has applied for the same, in the manner prescribed by the Council/ICAR-CTCRI.
7. The Service Provider should abide by the statutory provisions enacted in the labour laws for minimum wages and should fulfill all the statutory obligations under the ESI, Provident Fund rules etc. in respect of the persons deployed for the works.
8. The Service Provider/agency will be responsible for payment of the revised wages, DA, ESI, EPF contribution etc from time to time.

