



भा. कृ. अनु. प. - केन्द्रीय कंद फसल अनुसंधान संस्थान
ICAR - CENTRAL TUBER CROPS RESEARCH INSTITUTE
क्षेत्रीय केंद्र



REGIONAL CENTRE

डुमडुमा हाउसिंग बोर्ड - भुवनेश्वर - 751 019, ओडिशा
DUMUDUMA HOUSING BOARD.P.O, BHUBANESWAR - 751 019, ODISHA
Telephone: +91-674-2470528 Fax: +91-674-2470528, E-Mail: rcctcri@yahoo.co.in

F.No.203/2014-Admn./

Dated: 15.04.2021

To

Sub: - Quotation for hiring of vehicles for official purpose on rate contract basis-reg.

Sir,

Sealed quotations are invited for hiring of vehicles for official use by this office for a period of one year. Please arrange to send your quotation to this office on or before **03.05.2021** by **2.30 PM**. The sealed quotations will be opened by the duly constituted committee on **03.05.2021** at **3.30 PM** in the presence of authorized representative of bidders as may wish to be personally present. No tender shall be entertained after this deadline under any circumstances whatsoever. Copy of PAN number of the firm should be attached with the quotation along with the details of bank account for making payment directly.

1. Your quotation should be sent in sealed cover superscribing Quotation for hiring of vehicles for Official purpose so as to reach this institute on or before **03.05.2021** by **2.30 PM**.
2. Please quote your rate for each item indicating service tax and also the rate for night halt, local trips/outside state, etc as per attached format.
3. The rate quoted should remain valid for a period of one year from the date of acceptance by the Competent Authority.
4. As per existing orders, no advance payment will be made.
5. Unless specifically indicated by you, it will be presumed that quotation confirms to the conditions specified above.
6. The Agency has to provide POL/ Lubricants and Toll gate charges of vehicle and there will not be any liability to the Institute.
7. Any expenditure related to the vehicle on the day of duty at this Centre or outside, the whole amount should be borne by the agency.
8. The right to accept or reject any or all of the quotation in full or part thereof is reserved by the Head, ICAR - CTCRI, Regional Centre, Bhubaneswar, Odisha.
9. The rates once quoted will be treated as FINAL and no revision of rates would be allowed after the firm has furnished the rates. There should be no cutting/over writing in the rates as quoted.

10. If taxes, duties or any other charges over and above the rate quoted are leviable percentage of such taxes /duties/charges – should be clearly indicated.
11. The firm may provide the required type of vehicles as per our office indent for which office will give necessary letter/intimation as and when vehicles are required.
12. Please indicate PAN and income Tax Registration, Service Tax code, Bank details ie. Bank A/c Name of Bank, Branch, IFSC code etc., for making payment.
13. The vehicle to be provided should be of recent making and approved for running on commercial basis only. The private vehicles will not be engaged for the purpose. The vehicles should be in excellent condition both technically and in appearance.
14. The vehicles provided to outside the state should contain necessary permit insurance and other requirements as needed.
15. The Driver should be well experienced and having valid driving license. They should be presentable/well behaved and should wear clean uniforms/name badges and fully conversant of routes in Odisha especially in Bhubaneswar.
16. ICAR-CTCRI, Regional Centre, Bhubanesar shall not be responsible for any accident, damage etc., to the vehicles during the period of hire.
17. If you fail to provide the service on any occasion and the Institute is forced to hire service from other sources, you will be liable to pay the charges incurred.

Yours faithfully,


(M.Nedunchezhiyan)
HEAD I/C

Copy to

01. The Director, ICAR-CTCRI, Sreekariyam, Thiruvananthapuram – 695 017
02. The FAO, ICAR-CTCRI, Sreekariyam, Trivandrum - 695107
03. Dr. Santhosh Mithra, Principal Scientist, ICAR- CTCRI, Trivandrum with a request to publish the tender notice in the ICAR-CTCRI website.