भा.कृ.अनु.प.-केन्द्रीय कंद फसल अनुसंधान संस्थान
(भारतीय कृषि अनुसंधान परिषद)
श्रीकारियम, तिरूवनंतपुरम - 695 017, केरल, भारत
ICAR-CENTRAL TUBER CROPS RESEARCH INSTITUTE
(Indian Council of Agricultural Research)
Sreekariyam, Thiruvananthapuram - 695 017, Kerala, India

फ. सं./F.No. 17/2025-Admn दिनांक/Dated 10.06.2025

All the Directors/Project Directors/ Project Co-ordinators/In-charges of the ICAR Institutes/NRCs/Directorates/KVKs/Dy.Secy.(Admn) & Dy.Secy.(TS), ICAR Hq.

विषय/Sub: **Filling up of Technical Posts on Inter-Institutional transfer basis at ICAR-Central Tuber Crops Research Institute, Thiruvananthapuram, Kerala – reg.**

संदर्भ/Ref: **(1) ICAR Lr.No.TS-19(01)/2002-Estt.IV dt. 19.03.2020.**
(2) ICAR Lr.No. TS-19(6)/2020-Estt.IV dt. 19.03.2021.

Sir/Madam,

The Director, ICAR-CTCRI, Thiruvananthapuram invites applications from amongst the eligible candidates working at ICAR HQ/Institutes/Project Directorates/NRCs /KVKs (under administrative control of ICAR Institutes) etc. for filling up of the following vacant Technical posts on Inter-Institutional transfer basis at ICAR-CTCRI HQ at Thiruvanathapuram as well as at its Regional Station at Bhubaneswar.

The details of posts, eligibility criteria etc. are furnished as follows:

Sl. No	Category and Functional Group	No. of posts & Reservation		Pay Details	Eligibility Criteria
1	Technical Assistant T-3 (Field/Farm)	03	**11** (UR-3, OBC-3, SC-3, ST-1, EWS-1)	Pay Matrix Level- 5 (Rs.29200-92300)	Officials holding analogous post having 05 (five) years of regular service in the specified category and functional group including probation period and fulfilling conditions as per ICAR letters referred above may apply. **Applicants seeking relaxations shall clearly mention the grounds against the concerned space in the Sl.No. 13 of the application form.**
2	Technical Assistant T-3 (Lab Technician)	04			
3	Technical Assistant T-3 (Workshop)	03			
4	Technical Assistant T-3 (Hindi Translator)	01			
5	Technician T-1 (Field/Farm)	03	**03** (UR-1,SC-1, ST-1)	Pay Matrix Level- 3 (Rs. 21700-69100)	

The above Inter-Institutional transfer will be regulated as per the Council's instructions issued vide ICAR letters referred at Sl.No.1 & 2 above and amended from time to time.

It is requested that the above vacancy may kindly be circulated among the eligible and desirous candidates, if any, working at your Institute/HQ. The application of suitable and willing eligible candidates who can be relieved immediately in the event of their selection may please be forwarded to the undersigned in the enclosed proforma along with their complete ACR/APAR dossiers (attested photo copies) for the last five years, so as to reach this Institute **on or before10.07.2025.**

A certificate to the effect that no disciplinary/vigilance case is pending or being contemplated against the candidate may also be furnished while forwarding the application. Incomplete applications and the applications received after the prescribed date or without APAR dossiers and prescribed certificates will not be considered.

आपका/Yours faithfully,

10/06/25

वरिष्ठ प्रशासनिक अधिकारी /
Senior Administrative Officer

अनुलग्नक / Encl:- Application proforma (02 pages).

Copy to:

1.Dr. V.S.Santhosh Mithra, Principal Scientist, ICAR-CTCRI- *for publishing in Institute website.*

2. Sh. A Madhu, CTO,ICAR-CTCRI - *for publishing in e-office notice board.*

PROFORMA

APPLICATION FOR INTER-INSTITUTIONAL TRANSFER- TECHNICAL

CHOICE OF POSTING PLEASE PUT TICK MARK

HQ Trivandrum		RS BHUBANESWAR	

1.	Name of the applicant (In BLOCK letters)	:	
2.	Designation	:	
3.	Name of the ICAR Institute where the applicant is presently working		
4.	Date of Birth & Age	:	
5.	Gender (Male/Female) **If Female, state whether Unmarried/ Married/Widowed/Divorced**	:	
6.	Whether belongs to SC/ST/OBC/PwD (If yes, enclose documentary proof)	:	
7.	Date of Joining (Technical post in ICAR)	:	
8.	Date of completion of 05 (five) years at present place of posting	:	
9.	Details of post in which initially appointed (i) Category (I/II/III) (ii) Grade (T1,T2,T3 etc.) (iii)Functional Group	: : :	
10.	Date of confirmation in service	:	

11. Service details

Name of the Institute	Post Held	Pay Scale	Period		Nature of duties performed
			From	To	

12.	Educational qualifications (Additional qualifications may also be mentioned, if any)	:	
13.	**Reason for applying for transfer** (Short description in approx 80-100 words and attach necessary supporting documents)		
(a)	**Medical Ground** of Self/ Spouse/ Children/Parents	:	
(b)	**Working spouse ground** (Attach self attested ID of spouse issued by concerned office/department if he/she is employed in ICAR/Central Govt/State Govt/PSU/Autonomous Organizations under Central/State Govt.)	:	
(c)	**Superannuation ground** (attach certificate from Head of Office furnishing the date of superannuation)	:	
(d)	**'Single lady' ground** (state details- unmarried/ widowed/ divorced)	:	
(e)	**Service in difficult areas** (attach certificate from Head of Office furnishing the length of service in difficult areas)	:	
(f)	Other reasons in detail, if any-	:	

(Contd...2p)

14.	Indicate the desired place of posting **(strike off which is not applicable)**	:	ICAR- CTCRI HQ, Thiruvananthapuram/ Regional Station, Bhubaneswar
15.	No. of instances of 'transfer on request' availed previously	:	
16.	Contact Number (Landline & Mobile)	:	
17.	e-Mai ID *(ICAR e-mail preferred)*	:	
18.	Any other information relevant to the application	:	

DECLARATION

I, _____ hereby declare that all the statements made above are complete and correct to the best of my knowledge and belief. I fully understand that in the event of any information being found false or incorrect at any point of time, I shall be liable for appropriate action as decided by the Competent Authority.

Date: **Signature of the Candidate**

CERTIFICATE BY THE HEAD OF OFFICE

Certified that the particulars furnished at S.Nos.1 to 12 have been verified from the service records and found correct. It is further certified that no disciplinary/vigilance cases are pending/contemplated against the applicant.

Signature of Head of office with seal