



भा.कृ.अनु.प.-केन्द्रीय कंद फसल अनुसंधान संस्थान

(भारतीय कृषि अनुसंधान परिषद्)

श्रीफारियम, तिरुवनंतपुरम - 695 017, केरल, भारत

ICAR-CENTRAL TUBER CROPS RESEARCH INSTITUTE

(Indian Council of Agricultural Research)

Sreekariyam, Thiruvananthapuram - 695 017, Kerala, India



फ.सं. /F.No. 4-3/2012-Estt..

Comp. No. E 165748

दिनांक /Dated 18.08.2025

*All the Directors/Project Directors/Project Co-ordinators
of the ICAR Institutes/NRCs/Directorates/Deputy Secretary (Admn), ICAR Hq.*

विषय/Sub: Filling up the Multi-Tasking Staff posts at ICAR-CTCRI, Thiruvananthapuram and ICAR-CTCRI, Regional Station Bhubaneswar by permanent absorption through transfer - reg.

Sir/Madam,

It is proposed to fill up the following vacant posts under Multi-Tasking Staff, Group'C', Non-ministerial, Non-Gazetted, Pay Level- 1 (Rs.18000-58900) by permanent absorption through transfer at ICAR-CTCRI, Thiruvananthapuram and ICAR-CTCRI Regional Station, Bhubaneswar. The selected candidates will be liable to be posted anywhere in India, as per the ICAR/CTCRI rules. Applications are invited from eligible ICAR officials/Central Government /State Government/Union Territories/Autonomous Bodies/PSUs as per the criterion furnished below:

Sl. No	Name & Details of the post	No. of vacancy	Pay level	Essential Requirements/Eligibility
1.	Multi-Tasking Staff at ICAR-CTCRI, Thiruvananthapuram / ICAR-CTCRI Regional Station, Bhubaneswar.	11 (UR) 05(OBC) 03 (SC) 02 (ST)	Pay Level- 1	(i) MTS of other ICAR Institutes /Headquarters, who have successfully completed probation period and confirmed in the ICAR service. (ii) MTS from the Central Government /State Government/ Central Autonomous Bodies /Statutory Bodies/ PSUs, who have confirmed in their parent organization after successfully completing probation period, desiring transfer and possess the educational qualification prescribed as "Matriculation from a recognized board or equivalent".

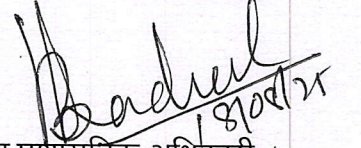
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B. S. S. S.
18/08

It is requested that the above vacancy may kindly be circulated among the eligible and desirous candidates, if any, working at your Institute/HQ. The application of suitable and willing eligible candidates may please be forwarded in the enclosed proforma along with their complete ACR/APAR dossiers (attested photo copies) for the year up to 31.03.2025 or for the last five years, as the case may be, so as to reach ICAR-CTCRI, Thiruvananthapuram on or before 30.09.2025.

A certificate to the effect that no disciplinary/vigilance case is pending or being contemplated against the candidate may also be furnished while forwarding the application. Incomplete applications and the applications received after the prescribed date or without APAR dossiers and prescribed certificates will not be considered.

आपका/Yours faithfully,



वरिष्ठ प्रशासनिक अधिकारी /
Senior Administrative Officer

अनुलग्नक / Encl:- as above (01 page).

Copy to:

1. Dr. V.S.Santhosh Mithra, Principal Scientist, ICAR-CTCRI- *for publishing in website.*
2. Sh. A Madhu, CTO, ICAR-CTCRI - *for publishing in e-office notice board.*

PROFORMA

APPLICATION FOR THE POST OF ADMINISTRATIVE CADRE

1.	Name of the Candidate (In BLOCK letters)	:	
2.	Designation	:	
3.	Date of Birth & Age	:	
4.	Educational & other qualifications	:	
5.	Name of the Institute, Department (Central Government /State Government/Union Territories/ Autonomous Bodies/ PSUs as the case may be)	:	
6.	Date of regular appointment	:	
7.	Brief particulars of the service including the present post		
	Post held	Pay Matrix Level/Pay band	Period Office Nature of duties
8.	Whether belonging to SC/ST/OBC/EWS	:	
9.	Applying for ICAR-CTCRI, Thiruvananthapuram or ICAR-CTCRI Regional Station, Bhubaneswar	:	
10.	Any other information/particulars relevant to the service of the Employee	:	

DECLARATION

I, _____ hereby declare that all the statements made above are complete and correct to the best of my knowledge and belief. I fully understand that in the event of any information being found false or incorrect at any point of time, I shall be liable for appropriate action as decided by the Director, ICAR-CTCRI.

Date:

Signature of the Candidate

CERTIFICATE BY THE HEAD OF OFFICE

Certified that the particulars furnished above are correct. The Integrity Certificate and Vigilance clearance certificate and attested photo copies of the ACRs/APARs of the last five years are attached.

Signature of Head of office with seal